

26th April 2018

Sub: Offer of employment by Pin Click

10

Dear Veluri Ajay,

Congratulations and welcome aboard Pin Click, we are delighted to have you in our exciting team!

We are offering you the position of "Property Advisor", with effect from 1st July 2018. The terms of our offer and the benefits currently provided by the Company are as follows:

The details of your annual earnings are attached herewith as Annexure A.

ANNEXURE - A

COMPENSATION & BENEFITS STATEMENT - PIN CLICK			
Employee Details	Name	Veluri Ajay	
	Designation	Property Advisor	
	Department	Sales	
	Date of Joining	01-July- 2018	
	C & B CATEGORY	INR - Monthly	INR - Annual
A	Fixed Compensation		
	Basic Salary	6,736	80,832
	House Rent Allowance	5,000	60,000
	Conveyance Allowance	1,600	19,200
	Medical Reimbursement	1,250	15,000
	Children Edu Allowance	-	-
	Special Allowance	3,427	41,128
	Sub-Total I / Gross Pay	18,013	2,16,160
	Benefits		
B	PF Employer	808	9,696
	ESIC	856	10,268
	Gratuity	323	3,876
C	Sub Total II	1,987	23,840
Total A + C	Cost to the Company	20,000	2,40,000
Allowance	Rs 3000 of fuel reimbursement for on field employees only Rs 1000 upper limit will be paid towards mobile allowance (Official CUG Connection)		
1) Gross Pay is prior to tax being deducted at Source from the salary and Employee contribution towards PF, ESIC as applicable.			
2) Professional Tax to be deducted from the monthly Gross salary as applicable			

2017-18
Passed on

BLOCK 10 Designs

Interior design consultation & execution

01-07-2018

Strictly Confidential

Dear Mr. JAYANTH PATEL

Appointment Letter

Congratulations!

This is with reference to our discussions on the above subject. We are pleased to appoint you for the position of **SITE COORDINATOR** in our organization with effect from **01-07-2018** on the following terms and conditions.

1. Your compensation shall be as below: -

Basic & DA	: ₹ 64,800/-Annum
House Rent Allowance	: ₹ 21,600/Annum
Special Allowance	: ₹ 21,600/Annum

2. Probation

You will be on probation for a period of six months from the date of joining. The probation period may extend for a period of three months at a time. During the probation period either party may terminate the employment by giving 1month's notice or basic salary in lieu of the same.

3. Address for communication

You shall provide your current residential address proof to the company. Any notice sent on that address through UPC/Registered address shall be considered to be sufficiently served on you for all purposes.

Scanned with Cam Scanner

Scanned with CamScanner



26th April 2018

Sub: Offer of employment by Pin Click

Dear Abhinav,

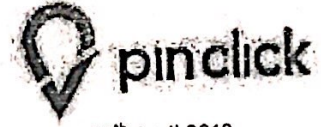
Congratulations and welcome aboard Pin Click, we are delighted to have you in our exciting team!

We are offering you the position of "Property Advisor", with effect from 1st July 2018. The terms of our offer and the benefits currently provided by the Company are as follows:

The details of your annual earnings are attached herewith as Annexure A.

ANNEXURE – A

COMPENSATION & BENEFITS STATEMENT – PIN CLICK			
Employee Details	Name	Abhinav Ganachari	
	Designation	Property Adviser	
	Department	Sales	
	Date of Joining	01-July-2018	
	C & B CATEGORY	INR - Monthly	INR – Annual
A	Fixed Compensation		
	Basic Salary	6,736	80,832
	House Rent Allowance	5,000	60,000
	Conveyance Allowance	1,600	19,200
	Medical Reimbursement	1,250	15,000
	Children Edu Allowance	-	-
	Special Allowance	3,427	41,128
	Sub-Total I / Gross Pay	18,013	2,16,160
Benefits			
B	PF Employer	808	9,696
	ESIC	856	10,268
	Gratuity	323	3,876
C	Sub Total II	1,987	23,840
Total A + C	Cost to the Company	20,000	2,40,000
Allowance	Rs 3000 of fuel reimbursement for on field employees only Rs 1000 upper limit will be paid towards mobile allowance (Official CUG Connection)		
1) Gross Pay is prior to tax being deducted at Source from the salary and Employee contribution towards PF, ESIC as applicable.			
2) Professional Tax to be deducted from the monthly Gross salary as applicable			



26th April 2018

Sub: Offer of employment by Pin Click

Dear Syed Abubakker Siddiq,

Congratulations and welcome aboard Pin Click, we are delighted to have you in our exciting team!

We are offering you the position of "Property Advisor", with effect from 1st July 2018. The terms of our offer and the benefits currently provided by the Company are as follows:

The details of your annual earnings are attached herewith as Annexure A.

ANNEXURE - A

COMPENSATION & BENEFITS STATEMENT - PIN CLICK			
Employee Details	Name	Syed Abubakker Siddiq A.S	
	Designation	Property Advisor	
	Department	Sales	
	Date of Joining	01-July- 2018	
	C & B CATEGORY	INR - Monthly	INR - Annual
A	Fixed Compensation		
	Basic Salary	6,736	80,832
	House Rent Allowance	5,000	60,000
	Conveyance Allowance	1,600	19,200
	Medical Reimbursement	1,250	15,000
	Children Edu Allowance	-	-
	Special Allowance	3,427	41,128
	Sub-Total I / Gross Pay	18,013	2,16,160
	Benefits		
B	PF Employer	808	9,696
	ESIC	856	10,268
	Gratuity	323	3,876
C	Sub Total II	1,987	23,840
Total A + C	Cost to the Company	20,000	2,40,000
Allowance	Rs 3000 of fuel reimbursement for on field employees only Rs 1000 upper limit will be paid towards mobile allowance (Official CUG Connection)		
1) Gross Pay is prior to tax being deducted at Source from the salary and Employee contribution towards PF, ESIC as applicable.			
2) Professional Tax to be deducted from the monthly Gross salary as applicable			



2017

OFFER LETTER

Ref. SIEPL/GUR/6259/18-VG

Date: 14/03/18

MR. AATISH KUMAR RAI
S/O BRIJMOHAN RAI
SUKANTAPALLY, RAJARHAT GOPALGUR, JYANGRA,
NORTH 24 PARGANAS, WEST BENGAL, KOLKATA - 700059.
CONTACT NO. :- 9036726619

Dear Mr. Aatish,

With reference to your application dated 12th March'2018 and subsequent interview with our Management, we are pleased to offer the position of Graduate Engineer Trainee, with our Organization, on the following terms and conditions. Your Gross salary would be as discussed. You are requested to report on duty on 19th March'2018, you will be based at Khargone, MP.

- 1) Your period of trainee shall be for One Year commencing from the date of your joining. During the said period your work and conduct shall be subject to periodical review and you may be directed for periodical test for assessment purposes.
- 2) Your service can be dispensed at any time from either side by giving at least 15 days notice or salary during probation period and 1 month notice or salary post confirmation.
- 3) Leave, except for Medical reasons and emergencies, must be planned by filling the leave application form & approved 7 days in advance by the immediate SH/HOD/Superior with notification to HR.
- 4) You will be entitled for the other perks & benefits as per prevailing Company's Policies, rules & regulations.
- 5) You will be evaluated monthly, quarterly & yearly on the basis of KRA & KPI assigned as per PMS Policies.
- 6) You are liable to be transferred/assigned a job anywhere in India to any Division/Office/Establishment/Department/ Group Company /Subsidiaries as per requirement during the tenure of your services.

Sayni Pushkaran

SKYLARK INFRA ENGINEERING PVT. LTD.

CORPORATE OFFICE: 4th Floor, Plot No.814, Udyog Vihar, Phase V, Gurgaon, Haryana-122016
REGD.OFFICE:1/84,1st Floor, Sadar Bazar, Delhi Cantt.110010
Tel:0124-4557000 Fax:0124-4557003 m Web. : www.skyarkworld.com E-mail: info@skyarkworld.com
Corporate Identification Number : U74110DL2003PTC120020

