

**K.S. School of Engineering and Management**

Bangalore – 560109

**Appraisal Form for Support Staff Including Office Staff**

2021 - 2022


1	Name	Raju			Date of Birth	
					28-07-1985	
2	Designation and Department	Foreman				
3	Date of Joining KSSEM	02-07-2012				
4	Salary as on Dec 2018	Basic	18,500/-	Total Emoluments	30860/-	
<b>Educational Qualification</b>						
5	Education	Specialisation	Year of Passing	Class	College/Institute	University
	SSLC	Kannada	2002	2 <sup>nd</sup> class	Mittu Nayak	KSEB
	Diploma	ECE	2006	2 <sup>nd</sup> class	NVS	DTE
	DEGREE(BE)	ECE	2010	2 <sup>nd</sup> class	HMSIT	VTU
	M.Tech	ECE	2014	1 <sup>st</sup> Class	GSSIT	VTU
<b>Work Experience: (Chronological Order)</b>						
6	Position	Institute/Industry		From - To	Total Service (Year and Months)	
	Technician, Lab Instructor & Foreman	K. S. School of Engineering and Management		02-07-2012 to Till Date	9 Years and 7 Months	
	MNP Head and BSS Engineer	Videocon Telecom Pvt Ltd		10-08-2010 to 29-02-2012	1.6Yrs	
<b>Computer Skill</b>						
7.	Sl. No.	Software	Poor	Good	Excellent	
	1	MS WORD			Yes	
	2	EXCEL		Yes		
	3	POWER POINT		Yes		
	4	Xlinx, Cadence, Matlab, Microprocessor,CCN(NSG)		Yes		
<b>Workshops /Training Programs Attended during the Assessment Year</b>						
8	TOPIC		Place		Number of Days	
	Career Development Program		Kalaburagi		02	
	VLSI/CMOS		Tumkur		01	
	Lab View 2014		KSSEM		03,03,02,30	

S.No. | N

	ISRO Certificate	Dehradun	20
9	Industry Visited Accompanying Students (if any)		
	Name of the Industry/Place	Date / Number of Days	
10	Assigned Responsibilities		
	Sl. No	Lab	Semester
	1	VLSI Lab	7 <sup>th</sup>
	2	CCN Lab	6 <sup>th</sup>
	3	DSP Lab	5 <sup>th</sup>
	4	HDL Lab	4 <sup>th</sup>
	5	LD (DSD) Lab	3 <sup>rd</sup>
	6	Microprocessor	6 <sup>th</sup>
	7	AC +LIC	5 <sup>th</sup>
8	Micro Controller	5 <sup>th</sup>	
11	Communication Skill		
	Language	Poor	Average
	English		Yes
	Kannada		Yes
	Hindi		Yes
	Telugu		Yes
12	Sl. No.	Special Achievements/Awards (If any)	
	1	Got 1 <sup>st</sup> prize in Running Race School Level	

### Declaration

I declare that above information provided by me is true to my knowledge. I take the complete ownership of all information furnished above and if any of this information is found to be false, suitable action can be initiated.

 26/10/2021

Signature of Non-Teaching Faculty with Date

(Attach copies of documents in support of information provided herein)



Endorsement of Lab-in-Charge / Office Manager

I have filled in the above details in consultation with the concerned employee and I endorse the details furnished above. In my personal opinion the performance of this employee is: (Tick Appropriate Box)

Poor	Needs Improvement	Satisfactory	Good ✓	Excellent
------	-------------------	--------------	--------	-----------

Name: Dr. K. Senthil Babu

Designation: Professor.

Signature of Lab-in-charge / Office Manager with date

*[Handwritten Signature]*  
26/10/21

Observations and Recommendation by Head of the Department

Involves in all the Dept activities.

These observations are brought to the notice of concerned Non-Teaching Faculty

Signature of HOD with date

*[Handwritten Signature]*  
26/10/21

I have noted the observations made herein and do not differ in my opinion (Explain)

Professor & Head  
of Electronics & Communication Engineering  
K. S. Somaiya Institute of Engineering & Management  
Bangalore-560 076

Signature of Non-Teaching Faculty with date