



Zucitech Software Solutions Pvt. Ltd.

1318, 2nd Floor, 80 Feet Road, Near Bangalore Central

J.P. Nagar, Bangalore - 560078

Email: info@zucitech.com

Call: +91-8660693247

www.zucitech.com

INTERNSHIP NON-DISCLOSURE AND CONFIDENTIALITY AGREEMENT

I, **BHARGAV SWAMY P M**, am an employee of **ZUCITECH SOFTWARE SOLUTIONS PVT. LTD.**, (the “**Company**”). I am making this agreement in consideration of my engagement as employee for the Company.

Representations and Warranties; Covenants.

1.1 No Conflict with any Other Agreement or Obligation. I represent and warrant that I am not bound by any agreement or arrangement with or duty to any other person that would conflict with this agreement. I do not have any non-disclosure, confidentiality, non-competition or other similar obligations to any other person concerning proprietary, secret or confidential information that I learned of during any previous engagement, employment or association nor have I had any obligation to assign contributions or inventions of any kind to any other person. I shall not disclose to the Company or induce the Company to use any proprietary, trade secret or confidential information or material belonging to others.

Confidential Information.

2.1 Definition of Confidential Information. “**Confidential Information**” means all of the trade secrets, know-how, ideas, business plans, pricing information, the identity of and any information concerning customers or suppliers, computer programs (whether in source code or object code), procedures, processes, strategies, methods, systems, designs, discoveries, inventions, production methods and sources, marketing and sales information, information received from others that the Company is obligated to treat as confidential or proprietary, and any other technical, operating, financial and other business information that has commercial value, relating to the Company, its business, potential business, operations or finances, or the business of the Company’s affiliates or customers, of which I may have acquired or developed knowledge or of which I may in the future acquire or develop knowledge of during my work for the Company, or from my colleagues while working for the Company.

2.2 Protection of Confidential Information. I acknowledge that the Confidential Information has inherent value, economic or otherwise, the disclosure thereof would result in economic losses to the Company or economic gains to others who could potentially profit by such disclosure. Hence, I will use the Confidential Information only in the performance of my duties for the Company. I will not disclose the Confidential Information, directly or indirectly, at any time during or after my employment arrangement with the Company except to persons authorized by the Company to receive this information. I will not use the Confidential Information, directly or indirectly, at any time during or after my employment arrangement with the Company, for my personal benefit, for the benefit of any other person or entity, or in any manner adverse to the interests of the Company. I shall not load, transfer or copy any data or Confidential Information made available to or which is accessed by me in



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soft copies, to pen drives, personal hard disks, desk tops of office, hard disk, or in any such storage devices and media. All Confidential Information and data shall be stored

by me only in the Company's designated software or cloud. I agree to notify the Company of any request for information regarding the Company, whether or not confidential, by any actual or potential competitor of the Company. I shall also immediately notify the Company if I learn of any unauthorized use, copying or disclosure of Confidential Information or if at any time I believe that there is a risk of the Confidential Information being lost or disclosed. I will take all action reasonably necessary to protect the Confidential Information from being disclosed to anyone other than persons authorized by the Company, including, but not limited to:

- maintaining such materials under appropriate security;
- instructing agents, sub-contractors or suppliers of their confidentiality obligations;
- limiting disclosure, access and copying to the Company's personnel who require such information in the performance of their job duties; and
- complying with all Company's policies as in effect from time to time, that pertains to the safeguarding and non-disclosure of Confidential Information.

2.3 Return of Confidential Information. When my employment arrangement with the Company terminates or on the request of the Company, whichever is earlier, I will immediately return to the Company or destroy all materials, as required by the Company at its sole discretion, (including without limitation, written or printed documents, email and computer disks or tapes, whether machine or user readable, computer memory, and other information reduced to any recorded format or medium) containing, summarizing, abstracting or in any way relating to the Confidential Information. At the time I return these materials I will acknowledge to the Company, in writing, that I have complied with the terms of this agreement. Notwithstanding the foregoing, I acknowledge that I shall continue to be bound by the terms set forth in this Agreement.

Other Provisions

- 3.1 Remedies.** In the event of default or breach of any of the terms of this Agreement by me, the Company shall, in addition to all remedies available under the then prevalent law, be entitled to injunctive relief, specifically to restrain the disclosure of the Confidential Information by me and/or my employment with the Company's competitors. Choice of a single remedy in case of multiple reliefs shall not be deemed to be relinquishment or surrender or waiver of other remedies, statutory or otherwise.
- 3.2 Term.** This Agreement shall commence on the date of execution hereof and shall be valid for duration of employment arrangement with the Company and thereafter and I agree to comply with my obligations hereunder, at all times on and after the date of execution of this Agreement.



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- 3.3. **Applicable Law.** This Agreement is governed by and will be construed in accordance with the laws of India and the courts of Bangalore have exclusive jurisdiction for resolution of any dispute herein.

- 3.4. **Severability.** If any provision of this Agreement is invalid or unenforceable, then such provision shall be construed and limited to the extent necessary, or severed if necessary, in order to eliminate such invalidity or unenforceability, and the other provisions of this Agreement shall not be affected thereby.

- 3.5. **Waiver.** No delay or omission by either Party in exercising any rights under this Agreement will operate as a waiver of that or any other right. A waiver or consent given by either Party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.

- 3.6. This Agreement shall be binding upon and will inure to the benefit of the Parties hereto and their respective successors and assigns.

- 3.7. The terms set out herein shall form part and parcel of the terms of my engagement with the Company.

- 3.8. Any amendment to this Agreement shall be carried out only in writing, duly executed by both the Parties hereto.

AGREED:

BHARGAV SWAMY P M

(Signature)

Date

ACCEPTED:

ZUCITECH SOFTWARE SOLUTIONS
PVT. LTD.

For:

(Signature)

CHETHAN KUMAR U
Director

(expleo)

Ref: EXP/GET/22-23/OFF/447
16-January-2022

Offer Letter

Harika
#T2, R.S.Homes, Arvinth Layout,
Silver Oak Street , J.P.Nagar 7Th Phase
Bangalore-560078

Dear Harika,

We thank you for your interest in our company and for participating in the interview process. Further to the discussions we have had, we are happy to make you an offer for joining Expleo Solutions Limited as **Graduate Engineer Trainee**.

Offer Details

Your Monthly CTC will be ₹ **16,300** (Rupees Sixteen Thousand Three Hundred Only) inclusive of all allowances subject to applicable statutory deductions and employee benefits

You are also eligible for the following statutory benefits,

- ESI on Gross Pay of ₹ 10,000 (0.75% of Employee contribution and 3.25% of Employer contribution)
- PF on Basic Pay ₹ 7,000 (12% of Employee contribution and 12% of Employer contribution)
- Gratuity as per applicable rate as per act.
- GMC 2 lakhs for employee and dependents.
- GPA and GTL 10 lakhs applicable only for employee
- Bonus at applicable rate as per act.

You would be under training with continuous evaluation process of 4 months and post successful completion of the training, you will be an employee of Expleo. We would be issuing an offer CTC of ₹ **3,63,164** (Three Lakhs Sixty Three Thousand One Hundred and Sixty Four Only) per annum as cost to the company while joining as regular employee. Refer Annexure below

The above offer is subject to the following terms and conditions:

- You being found medically fit at all times.
- You submitting true copies of all your scholastic/academic and extra-curricular attainments along with proof of your age and of last drawn salary. The documents that need to be submitted at the time of joining will be communicated in due course.
- Please note that as a standard organization procedure we carry out stringent background verification check. The process for the same will be initiated along with the acceptance of this offer. Your joining & the subsequent appointment for undergoing training shall be contingent upon successful completion of the training program and background check process. You are concurring to the above said clause by accepting this offer.

(expleo)

4. You will abide by the Business Conduct Guidelines of the company in letter and spirit.
5. Your base location on joining will be **Chennai**. This offer of appointment for undergoing training is based primarily on your willingness to undergo training irrespective of the location in which you are posted due to the exigencies of business. Your refusal to accept transfer to a particular place or to undergo on the job training in a particular shift to which you are assigned, would potentially disrupt the company's planning and operations. Such refusal on your part would be considered as a material breach of your terms and conditions and invite disciplinary action against you.
6. This offer is subject to affirmative recommendations from **2 qualified references** to be furnished by you. The details of references need to be furnished by the **19-January-2022**
7. This offer & subsequent appointment is also subject to your successful completion of graduation and you are required to submit your educational credential on the Date of Joining.
8. The Company would be providing you extensive training in Technology, which will include classroom training and on the job training. The company is making this investment with the assumption that you satisfy all the terms and conditions of this offer and would serve the company for a minimum of 36 Months in addition to the graduate training period of 4 months. In lieu of costs being incurred due to such training as well as costs incurred in the recruitment and selection process, you are required to sign an agreement for a sum of ₹ 3,60,000/- (Rupees Three Lakh Sixty Thousand Only) in the event of failure to serve the Company for a minimum period of 40 months from the Date of joining of training and appointment as regular employee.
9. You will be required to sign a separate agreement on your violation to enforce clause 9 supra.

10. You will be eligible for Retention Bonus Payout after the completing the below period, provided you meet the performance expectations and are not serving notice at the payout.

Completing	Credit Month	Amount INR
12 Months	13 Month	50000
24 Months	25 Month	150000
36 Months	37 Months	200000
48 Months	49 Months	100000

All retentions, payouts & revisions subject to periodical performance reviews as per terms and conditions of the program – Long Term Career and Retention.

This offer is valid till **19-January-2022** before which you are required to confirm your acceptance.

Kindly sign the duplicate copy of this letter to signify your acceptance and confirmation of the above terms and conditions.

We wish you a very rewarding and successful career with Expleo Solutions Limited.

Yours Sincerely,
for **Expleo Solutions Ltd**



Manjunathan C
Director - People Services

Salary Annexure

Components	Monthly	Annual
Earnings (A)		
Basic	12,500	150,000
HRA	6,250	75,000
Total (A)	18,750	225,000
Flexible Basket of Allowances (B)		
Telephone	1,000	12,000
LTA	1,042	12,500
Special Allowance	5,974	71,688
Total (B)	8,016	96,188
Annual Component (C)		
Fixed Compensation (A+B)	26,766	321,188
Employer Contribution to PF	1,800	21,600
Gratuity	-	7,212
GMC, GPA, GTL	1,097	13,164
Cost to Company	29,663	363,164
Employee Medical Benefit Coverage		
Group Medical Coverage (GMC)		200,000
Group Personal Accident (GPA)		1,000,000
Group Term Life (GTL)		1,000,000

➤ *Statutory Bonus is applicable rate as per act.,

Acknowledgement

I accept the above Terms and Conditions and will report for work on _____.

Signature:

Date:



Capgemini Technology Services India Limited
(Formerly known as IGATE Global Solutions Limited)
IT 1, IT 2, Airoli MIDC, Thane - Belapur Road,
Navi Mumbai 400708, Maharashtra, India.
Tel: +91 22 7144 4283 | Fax: +91 22 7141 2121
www.capgemini.com/in-en

Superset ID: 1687299

Letter of Intent ("LOI")

Dear Adarsh P,

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst and A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as "Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Pre-onboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

It is very essential that you effectively leverage this platform to complete the courses and clear the assignments and assessments. The progress made by you in this learning journey would not only help you in getting on-boarded on priority but also help you to be trained for advanced skills relevant to your career at Capgemini. We also encourage you to learn beyond the prescribed course curriculum and acquire industry recognized certifications to accelerate your career in this competitive industry.

Upon joining Capgemini,

1. You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
3. During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Capgemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: **Query on LOI - Superset ID 1687299**
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: **Query on On-Boarding - Superset ID 1687299**
- In case of any other query, write to use with e-mail subject as: **Other Queries- Superset ID 1687299**

Thanking you,

Yours Sincerely,

For & On Behalf of Capgemini

Tejinder Sethi

Head - Fresher Hiring

This is a system generated document and does not need a signature

ANNEXURE 1

Adarsh P

Analyst and A4

Your all-inclusive annual target compensation (on a cost to company basis) will be **INR 4,00,000/- (Rupees Four Lakh only)**. On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of **INR 25,000/- (Rupees Twenty Five Thousand only)**. Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

For & On Behalf of Capgemini

Tejinder Sethi

Head - Fresher Hiring

This is a system generated document and does not need a signature

Regd Office: Pune Hinjewadi Regd. Office No. 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man, Taluka Mulshi, Pune - 411057, Maharashtra, India. Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN: U85110PN1993PLC145950



**Ref: EXP/GET/22-23/OFF/505
16-January-2022**

Offer Letter

**Adithi M C
Mudravalli Village And Post
Somwarpet Tq
Kodagu Dist-571235**

Dear Adithi M C,

We thank you for your interest in our company and for participating in the interview process. Further to the discussions we have had, we are happy to make you an offer for joining Expleo Solutions Limited as **Graduate Engineer Trainee**.

Offer Details

Your Monthly CTC will be **₹ 16,300** (Rupees Sixteen Thousand Three Hundred Only) inclusive of all allowances subject to applicable statutory deductions and employee benefits

You are also eligible for the following statutory benefits,

- a. ESI on Gross Pay of ₹ 10,000 (0.75% of Employee contribution and 3.25% of Employer contribution)
- b. PF on Basic Pay ₹ 7,000 (12% of Employee contribution and 12% of Employer contribution)
- c. Gratuity as per applicable rate as per act.
- d. GMC 2 lakhs for employee and dependents.
- e. GPA and GTL 10 lakhs applicable only for employee
- f. Bonus at applicable rate as per act.

You would be under training with continuous evaluation process of 4 months and post successful completion of the training, you will be an employee of Expleo. We would be issuing an offer CTC of **₹ 3,63,164** (Three Lakhs Sixty Three Thousand One Hundred and Sixty Four Only) per annum as cost to the company while joining as regular employee. Refer Annexure below

The above offer is subject to the following terms and conditions:

1. You being found medically fit at all times.
2. You submitting true copies of all your scholastic/academic and extra-curricular attainments along with proof of your age and of last drawn salary. The documents that need to be submitted at the time of joining will be communicated in due course.
3. Please note that as a standard organization procedure we carry out stringent background verification check. The process for the same will be initiated along with the acceptance of this offer. Your joining & the subsequent appointment for undergoing training shall be contingent upon successful completion of the training program and background check process. You are concurring to the above said clause by accepting this offer.

4. You will abide by the Business Conduct Guidelines of the company in letter and spirit.
5. Your base location on joining will be **Chennai**. This offer of appointment for undergoing training is based primarily on your willingness to undergo training irrespective of the location in which you are posted due to the exigencies of business. Your refusal to accept transfer to a particular place or to undergo on the job training in a particular shift to which you are assigned, would potentially disrupt the company's planning and operations. Such refusal on your part would be considered as a material breach of your terms and conditions and invite disciplinary action against you.
6. This offer is subject to affirmative recommendations from 2 **qualified references** to be furnished by you. The details of references need to be furnished by the **19-January-2022**
7. This offer & subsequent appointment is also subject to your successful completion of graduation and you are required to submit your educational credential on the Date of Joining.
8. The Company would be providing you extensive training in Technology, which will include classroom training and on the job training. The company is making this investment with the assumption that you satisfy all the terms and conditions of this offer and would serve the company for a minimum of 36 Months in addition to the graduate training period of 4 months. In lieu of costs being incurred due to such training as well as costs incurred in the recruitment and selection process, you are required to sign an agreement for a sum of ₹ 3,60,000/- (Rupees Three Lakh Sixty Thousand Only) in the event of failure to serve the Company for a minimum period of 40 months from the Date of joining of training and appointment as regular employee.
9. You will be required to sign a separate agreement on your violation to enforce clause 9 supra.

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48 Months	49 Months	100000

All retentions, payouts & revisions subject to periodical performance reviews as per terms and conditions of the program – Long Term Career and Retention.

This offer is valid till **19-January-2022** before which you are required to confirm your acceptance.

Kindly sign the duplicate copy of this letter to signify your acceptance and confirmation of the above terms and conditions.

We wish you a very rewarding and successful career with Expleo Solutions Limited.

Yours Sincerely,
for **Expleo Solutions Ltd**



Manjunathan C
Director - People Services

Salary Annexure

Components	Monthly	Annual
Earnings (A)		
Basic	12,500	150,000
HRA	6,250	75,000
Total (A)	18,750	225,000
Flexible Basket of Allowances (B)		
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Cost to Company	29,663	363,164
Employee Medical Benefit Coverage		
Group Medical Coverage (GMC)		200,000
Group Personal Accident (GPA)		1,000,000
Group Term Life (GTL)		1,000,000

➤ *Statutory Bonus is applicable rate as per act.,

Acknowledgement

I accept the above Terms and Conditions and will report for work on _____.

Signature:

Date:

MEMORANDUM OF AGREEMENT

THIS AGREEMENT is made and entered into this **19th** day of **January 2022 BY AND BETWEEN**, M/s EXPLEO SOLUTIONS LIMIED a Company having its Registered office at Prince Infocity II, 6A, 6th Floor, No. 283/3 & 283/4, Rajiv Gandhi Salai (OMR) Kandanchavadi, Chennai – 600096, hereinafter referred to as the COMPANY which expression shall unless excluded by or repugnant to the context be deemed to include its successors and assigns) and **Ms. Adithi M C D/o Chandrasekhar M S**, aged **21** yrs, and residing at **Mudravalli Village And Post Somwarpet Tq,Kodagu Dist-571235**, hereinafter referred to as "Graduate Engineer Trainee". which term shall wherever the context mean and include their heirs, executors, administrators, legal representatives, successors and assigns.

WITNESSETH.

Whereas Graduate Engineer Trainee has been selected by the Company for undergoing Training.

Whereas imparting of training in cutting-edge technologies involves significant and substantial training costs. On successful completion of the training the Graduate Engineer Trainee will be offered employment by the Company.

Whereas Graduate Engineer Trainee acknowledge and accept that in order to recoup at least partially the resources invested in the training in cutting-edge technologies, the company requires from Graduate Engineer Trainee side a commitment to serve the company as a regular employee for at **least a minimum period of three years after success full completion of 4 month training period failing which the company** shall be entitled to claim and recover the notional cost of training as per this memorandum of agreement:

NOW THIS AGREEMENT RELATING TO DEPOSIT OF TITLE DEEDS WITNESSETH:

1. Graduate Engineer Trainee voluntarily agrees to undergo training in cutting-edge technologies offered by the Company.
2. The company on its part agrees to give Graduate Engineer Trainee employment on the express condition that Graduate Engineer Trainee successfully completes the training imparted by them or their agents in cutting edge technologies.
3. Graduate Engineer Trainee agrees and acknowledges that the Company is investing significant and substantial resources to provide necessary and relevant specialized technical training / training on automation tools and others and also make available specialized and sophisticated equipment, computers, software and support facilities to learn and upgrade the Graduate Engineer Trainee's skill set.

4. In consideration of the employment offered by the Company, the Graduate Engineer Trainee agrees to serve the company for a minimum period of three years as regular employee after successfully completing the training imparted by the Company to enable the company to recoup at least partially the resources invested in training the Graduate Engineer Trainee in cutting-edge technologies.
5. Graduate Engineer Trainee hereby agrees and accepts to pay liquidated damages as under:
 - I. Failure to complete the training successfully the Graduate Engineer Trainee shall be liable to pay the company an amount of ₹ 3,60,000 (Three Lakhs Sixty Thousand Only).
 - II. Failure to serve the company as Employee for at least a minimum period of 12 months from the date of completion of training, the Graduate Engineer Trainee shall be liable to pay the company an amount of ₹ 3,60,000 (Three Lakhs Sixty Thousand Only).
 - III. Failure to serve the company as employee for 36 months (Excluding Training period 4 months) from the Date of joining but has served the Company as an employee for more than 24 months including training period, the Graduate Engineer Trainee shall be liable to pay ₹ 2,50,000 (Two Lakhs Fifty Thousand Only) to the company.
6. In the event of Graduate Engineer Trainee committing any breach of this memorandum of agreement, the Graduate Engineer Trainee hereby binds himself to pay and compensate the Company as mentioned in Clause 5 supra, within 15 days after the receipt of notice or letter of claim from the Company, together with interest at 18 % per annum thereon from the date of breach of contract till realization in the event of Graduate Engineer Trainee committing any such breach of contract.
7. Both parties hereby agree and accept that all questions, differences or disputes whatsoever which may arise between Parties and or their Personnel in connection with the terms and conditions stated in this MOA whether as to construction or otherwise, shall be in the first instance tried to be settled thru discussion and conciliation. On the failure of efforts at conciliation either party may refer the matter to arbitration by a Sole Arbitrator to be appointed by the Company. The said proceeding shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act, 1996 or any re-enactment or statutory modification thereof for the time being in force whose decision shall be final and binding on the parties to the Agreement. The venue of Arbitration shall be at Chennai and the language of arbitration shall be English. The arbitration cost shall be borne by the Company.

8. Notwithstanding the foregoing the parties shall have the right to bring judicial proceedings to obtain injunctive relief at any time during the pendency of arbitration proceedings u/s 9 of the Arbitration & Conciliation Act, 1996 as amended from time to time.
9. The Courts in Chennai, India will have exclusive jurisdiction.
10. On successful completion and submission of 8th semester (Final Semester Marksheet) your employment will be confirmed, in failure which your employment with Expleo will be terminated.

IN WITNESS WHEREOF, the parties have set their hands and seals on the date first above written.

for Expleo Solutions Limited

Graduate Engineer Trainee



Manjunathan C
Director - People Services

Signature

Acknowledgement

I accept the above Terms and Conditions and will report for work on _____.

Signature:

Date:

VERZEO

12 April 2022

OL No: VZ22C745

Dear Adithi N,

We congratulate you for being selected for a **6 Months** Training with Verzeo Edutech Pvt. Ltd. "At will basis" which can be extended. Please find the following confirmation of your Training :

Title: **Business Development Trainee**
Training Date: **21 April 2022 to 30 April 2022**
OJT Start Date: **1 May 2022**
OJT End Date: **31 October 2022**

Stipend: **INR 15000 Per Month + INR 10000** as incentives (Subject to statutory deductions)
Target: **220000 INR per month.**

Please indicate your acceptance, by signing the letter and mail the signed and scanned soft copy of the Training Offer Letter and the documents as mentioned below to the <acceptance@verzeo.com> within **2 working days from the receipt of this mail. The offer shall stand** automatically withdrawn without further action on the part of **VERZEO EDUTECH if we do not receive your acceptance as per the mentioned timeline.**

I have read and understood the above terms and conditions and I accept this offer, as set forth above, with Verzeo Edutech, and will report on or before **21 April 2022.**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

✉ support@verzeo.com ☎ +91-8047166564

3rd Floor, 14th Cross Rd, Sector 6, HSR Layout, Bengaluru, Karnataka-560102.
CIN : U80900KA2018PTC109500, GSTN : 29AAGCV2536B1ZG, PAN : AAGCV2536B.

VERZEO

Training Policy

- By accepting this offer you agree to perform all responsibilities assigned to you with due care and diligence and in compliance with the management norms.
- You are also required to substantially use all of your time and effort to perform these tasks during business hours and such reasonable additional time as may be necessary.

Working Hours: 9 Hours a day (Inc. Lunch Break).

Job Type: Full Time Training

Location: Bangalore.

- During the training period you will not receive any of the employee benefits that regular employees receive.
- During the training period, the company will have all the rights to terminate your services without offering any reason.
- At any time if you wish to discontinue the training due to personal reasons, either you will have to pay a compensation equal to 1 month stipend or you are required to serve a notice of 30 Days.
- All the information acquired during the course shall be strictly confidential and you shall refrain from using it for your own purpose or from disclosing it to anyone outside of the Company.
- Upon conclusion of your tenure, you will immediately return to the Company all of its property, equipment and documents including electronically stored information.
- You will observe all policies and practices governing the conduct of our business and employees.
- Official communication either within the company or outside the company should be through the company Email of your manager only.
- Post successful completion of the Training tenure, the candidate will be prone to performance based pre-placement offers by the company.

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

✉ support@verzeo.com ☎ +91-8047166564

3rd Floor, 14th Cross Rd, Sector 6, HSR Layout, Bengaluru, Karnataka-560102.
CIN : U80900KA2018PTC109500, GSTN : 29AAGCV2536B1ZG, PAN : AAGCV2536B.

VERZEO

ANNEXURE

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code.

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CIN : U80900KA2018PTC109500, GSTN : 29AAGCV2536B1ZG, PAN : AAGCV2536B.